



# PANIMALAR ENGINEERING COLLEGE

**An Autonomous Institution**

**[JAISAKTHI EDUCATIONAL TRUST]**

Approved by AICTE | Affiliated to Anna University | Recognized by UGC  
All Eligible UG Programs are Accredited by NBA  
Bangalore Trunk Road, Varadharajapuram, Poonamallee, Chennai- 600 123

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Minutes of Meeting - 1

(2025-2026)

**Date:** 05-11-2025 (Wednesday)

**Venue:** R & D LAB, AI&DS Block

**Timing:** 3.00 P.M – 4.00 P.M

### AGENDA

- Overview of Professional Society Activities
- Initiatives undertaken by Centre of Excellence and Incubation Centres
- Outcomes of Student Club Activities and Internship Engagements
- Student Certification Achievements through NPTEL, Oracle, and NASSCOM Programs
- Student Internship Participation and Outcome Analysis
- Faculty Research Publications and H-Index Evaluation
- Progress Report on Research and Consultancy Projects
- Status of Action Taken Reports
- Comprehensive Activity Report for the Period (July 2025 – October 2025)

### MEMBERS PRESENT

1. Dr. K. Mani- Principal – CHAIRPERSON
2. Dr. S. Malathi – Professor &HOD (AI & DS) - CO-ORDINATOR
3. Dr. S. Prasanna Devi– Chief Academic Officer - MANAGEMENT MEMBER
4. Dr. R. Rajeswaran – Manager – Senior AO
5. Dr. Sanjib Kumar Patnaik Professor (Anna University) – QUALITY AUDIT
6. Mr. M. Deepak Raj Professor – Technical Manager, HCL Technology - INDUSTRIAL
7. Mr. P. Uma Shankar –Manager, Operation & Data Analytics, WWT PVT Ltd - ALUMNI
8. Dr. V. Subedha – Professor (CSE) – FACULTY
9. Dr. B. Buvaneswari – Professor (IT) – FACULTY

10. Dr. S. Maheswari – Professor (ECE) – FACULTY
11. Dr. P. S. Ramapraba – Professor (EEE) – FACULTY
12. Dr. K. Jayashree – Professor (AI&DS) – FACULTY
13. Dr. G.Suresh– Professor (AI&ML) – FACULTY
14. Dr. D. Chitra – Professor (MBA) – FACULTY
15. Dr. G. Senthil Kumar – Professor (MECH) – FACULTY
16. Dr. A. Kistan – Professor (CHEMISTRY) – FACULTY
17. Dr. K.Nagalakshmi - Associate Professor (CSBS) – FACULTY

## MEETING

- The IQAC Coordinator, Dr. S. Malathi, welcomed all the members and presented the Quarterly Summary Report for the period July 2025 – October 2025.
- The committee discussed the upcoming Internal IQAC Audit, scheduled for the last week of November, and all departmental IQAC coordinators were instructed to collaborate with their respective faculty members to complete the documentation process and ensure quality compliance.
- The effective utilization of Professional Society activities must be systematically recorded.
- Outcomes of Student Club activities are to be properly documented.
- Uniformity in document formats must be maintained across all departments, adhering to the prescribed standards.
- The Entrepreneurship Development Cell activities should include quantitative data reflecting their utilization and impact.
- All students are required to undergo at least one offline internship program, and efforts should be made to increase participation numbers.
- Innovative teaching methodologies and their corresponding performance metrics should be systematically recorded.
- CO–PO mapping along with relevant performance metrics must be completed.
- Thrust areas for project proposals are to be identified, and faculty members should be encouraged to apply for funding from various agencies.
- All project proposals submitted are to be reviewed and evaluated by the Research Committee, and any feedback or comments received from funding agencies should undergo a secondary review to ensure quality improvement before final submission by the Principal Investigator.
- Faculty members are advised to publish research papers in accordance with institutional norms, ensuring quality publications and improvement of their H-index.
- Student publications should be encouraged, and efforts must be made to convert student projects and innovative works into publishable papers in recognized journals or conferences.
- Departments should promote and monitor the completion of student mini-projects, ensuring that the outcomes are documented and aligned with current industrial or societal needs.
- Students should be encouraged and motivated to actively participate in Hackathons at institutional, regional, and national levels, and necessary support should be extended to help them achieve commendable results and recognition.

- Faculty are encouraged to engage with industry partners to obtain consultancy projects aimed at maximizing fund generation.
- The status of patent publications, particularly those at the intermediary stage, should be monitored by the Publication Coordinator.
- Faculty members are encouraged to apply for and participate in programs organized by AICTE-ATAL and Anna University Faculty Development Programs (FDPs).
- The action plan and initiatives for the next quarter (November 2025 – February 2026) were discussed and outlined.

*A. Malathi*  
6/11/25

**IQAC COORDINATOR**

**Dr. S. MALATHI**

**Dr. S. MALATHI, M.E., Ph.D.**  
**IQAC COORDINATOR**  
**PANIMALAR ENGINEERING COLLEGE**  
**CHENNAI - 600 123.**

*K. Mani*

**PRINCIPAL / CHAIRPERSON IQAC**

**Dr. K. MANI**  
**Principal**  
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