

PANIMALAR ENGINEERING COLLEGE

An Autonomous Institution

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All Eligible UG and MBA Programs are Accredited by NBA
Bangalore Trunk Road, Varadharajapuram, Poonamallee, Chennai- 600 123



WOMEN WELFARE COMMITTEE

MINUTES OF MEETING

2025-2026

Minutes of Meeting (MoM)

Date: 28.03.2026

Members of the Women's Welfare Committee convened to discuss the organization of the Women's Welfare Awareness Program on "Menstrual Hygiene."

Discussions:

- The program was scheduled for March 27, 2026 (Afternoon Session).
- Venue finalized as: Research Park.
- Mrs. V. Aruna, M.A., M.A., B.Ed was confirmed as the resource person.
- Responsibilities were distributed among committee members.
- Arrangements for student participation were discussed.

The meeting concluded with a vote of thanks.

Sud
Coordinator

(Dr. S. Selvi)
Women's Welfare Committee

28/3/2026

MINUTES OF THE MEETING

Women's Welfare Committee – Awareness Initiative on KAAVAL UTHAVI App

Date: 27.11.2025

Time: 10.30AM

Venue: Meeting Hall (Admin Block)

Reference:

Department of Technical Education, Chennai

Circular No. 2088/2025-J3 dated 23.11.2025

Regarding: Safety of Girl Students – Usage of KAAVAL UTHAVI App – Creation of Awareness

Members Present:

All members were present.

Agenda:

1. Discussion on Government Circular regarding KAAVAL UTHAVI App
2. Creation of awareness among women students
3. Planning awareness programme
4. Issuance of circular to students

Proceedings:

The meeting commenced with the permission of the Chairman.

The Chairman informed the members about the Government of Tamil Nadu, Department of Technical Education Circular No. 2088/2025-J3 dated 23.11.2025, instructing Engineering Colleges to create awareness among girl students regarding the download and usage of the **KAAVAL UTHAVI Mobile Application** for student safety.

The committee discussed the importance of:

- Women safety initiatives
- Emergency response mechanisms
- Government-supported safety applications
- Institutional responsibility in implementation

Resolutions Passed:

After discussion, the following resolutions were unanimously passed:

1. It was resolved to organize an awareness programme on the **KAAVAL UTHAVI App** for girl students.

2. All women students shall be instructed to download and familiarize themselves with the application.
3. Department HoDs shall ensure dissemination of awareness in their respective classes.
4. A circular shall be issued to all students regarding installation and usage of the app.
5. An awareness session (seminar/orientation/demonstration) shall be conducted.
6. Compliance report shall be maintained for record.

The Chairman emphasized the importance of proactive safety measures and directed immediate action in compliance with Government instructions.

The meeting concluded with a vote of thanks.

Sus
Chairman
Women's Welfare Committee
Dr. S. Selvi

Members Signatures:

1. **Dr. S. Selvi**, Professor & HoD / EEE – Chairman *Sus*
2. **Dr. S. Prasanna Devi**, Chief Academic Officer – Member *PT*
3. **Dr. M. Mageswari**, Professor / MECH – Member *Mandi*
4. **Ms. Amenda Fridolin Peeris A.**, III ECE – Member *Amenda*
5. **Ms. Deepika M.**, II ECE – Member *Deepika*
6. **Ms. Kungumayee M.**, II AI & DS – Member *Kungumayee*
7. **Ms. Pooja**, III CSE – Member *Pooja*
8. **Ms. Padmini K.**, II EEE – Member *Padmini*
9. **Ms. Ashiba Zenath P.P.**, III AIML – Member *Ashiba*
10. **Ms. J. R. Nikkitha**, III CSBS – Member *Nikkitha*
11. **Ms. Christy Jasmin R.**, I MBA – Member *Christy Jasmin*

MINUTES OF THE MEETING

Women's Welfare Committee – Planning Meeting for TECH DIVATHON 2.0

Date: 20.11.2025

Time: 10.30AM

Venue: Meeting Hall (Admin Block)

Members Present:

All the members of the Women's Welfare Committee were present.

Agenda:

1. Discussion on organizing **TECH DIVATHON 2.0 – India's Women Centric National Level 24-Hour Hackathon**
2. Collaboration with **HEXAWARE**
3. Identification of Organising Department
4. Mobilization of student volunteers from all departments
5. Issuance of circular

Proceedings:

The meeting commenced with the permission of the Chair.

The Chairperson informed the members that **Panimalar Engineering College** proposes to organize **TECH DIVATHON 2.0 – India's Women Centric National Level 24-Hour Hackathon**, in collaboration with **HEXAWARE**, under the aegis of the Women's Welfare Committee.

The Chair elaborated on the objectives of the event, which include:

- Empowering women in technology
- Promoting leadership and innovation
- Providing national-level exposure
- Strengthening industry-academia collaboration

The members deliberated in detail on the event structure, coordination mechanisms, and administrative requirements.

Resolutions Passed:

After detailed discussion, the following resolutions were unanimously passed:

1. It was resolved to conduct **TECH DIVATHON 2.0** as a 24-hour National Level Hackathon.
2. The **Department of Artificial Intelligence and Data Science (AI & DS)** shall function as the Organising Department.

3. Student volunteers shall be mobilized from **all departments** to ensure smooth conduct of the event.
4. A formal circular shall be issued to all Heads of Departments requesting nomination of student volunteers.
5. Various organizing committees (Technical, Logistics, Registration, Hospitality, Media, Discipline, etc.) shall be constituted in subsequent meetings.
6. Coordination with **HEXAWARE** representatives shall be initiated for technical support and collaboration.

The Chairperson emphasized the importance of collective participation and coordinated effort to ensure the successful conduct of **TECH DIVATHON 2.0**.

The meeting concluded with a vote of thanks to the Chair.

Signatures of the Members:

1. **Dr. S. Selvi**, Professor & HoD / EEE – Chairman *selvi*
2. **Dr. S. Prasanna Devi**, Chief Academic Officer – Member
3. **Dr. M. Mageswari**, Professor / MECH – Member *mageswari*
4. **Ms. Amenda Fridolin Peeris A.**, III ECE – Member *Amenda*
5. **Ms. Deepika M.**, II ECE – Member *Deepika*
6. **Ms. Kungumayee M.**, II AI & DS – Member *Kungumayee*
7. **Ms. Pooja**, III CSE – Member *Pooja*
8. **Ms. Padmini K.**, II EEE – Member *Padmini*
9. **Ms. Ashiba Zenath P.P.**, III AIML – Member *Ashiba*
10. **Ms. J. R. Nikkitha**, III CSBS – Member *Nikkitha*
11. **Ms. Christy Jasmin R.**, I MBA – Member *Christy Jasmin*

selvi
Dr. S. SELVI
CHAIRMAN

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WOMEN WELFARE COMMITTEE

MINUTES OF MEETING

2024-2025

Panimalar Engineering College
(Affiliated to Anna University, Chennai – 600123)
Minutes of the Meeting – Women’s Welfare Committee

Date: 29.04.2025

Time: 10:30am

Venue: Conference Hall, Administrative Block

Agenda:

To review and update the members of the Women’s Welfare Committee for the academic year [2025–2026].

Members Present:

members of the committee

Proceedings:

1. **Welcome Address:**
The meeting commenced with a welcome address by Dr.S Selvi , Chairman of the Women’s Welfare Committee. She briefed the members on the objectives and significance of the committee in ensuring a safe, inclusive, and supportive environment for women on campus.
2. **Review of Previous Committee:**
The existing composition of the Women’s Welfare Committee was reviewed. The members appreciated the initiatives undertaken during the previous tenure, including awareness programs, health camps, and counseling sessions.
3. **Proposal for Updating Committee Members:**
The Chairman proposed updating the committee members to include faculty representative and also Student member from various departments to ensure wider participation and representation. The members unanimously agreed to the proposal.
4. **Finalization of New Committee Members:**
After discussion, the following updated list of members for the academic year [2025–2026] was approved.
5. **Action Plan for the Year:**
It was decided that the committee will organize activities focusing on:
 - Women empowerment and leadership development.
 - Health and hygiene awareness sessions.
 - Gender sensitization and self-defence workshops.
 - Counseling and mentoring support for students.

6. **Vote of Thanks:**

The meeting concluded with a vote of thanks proposed by Dr M Mageshwari, Professor Mechanical Department expressing gratitude to all members for their active participation and valuable suggestions.

Meeting Adjourned at: 11.30 am
Prepared by: Dr M Mageswari
Member, Women's Welfare Committee
Panimalar Engineering College


CHAIRMAN (S. Selin)

PANIMALAR ENGINEERING COLLEGE
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MINUTES OF THE MEETING
WOMEN'S DAY CELEBRATION
Date: 20.02.2025
Venue: College Auditorium
Time: 10:00 AM onwards

Agenda:

To discuss and finalize the program flow for **Women's Day Celebration** scheduled on **07.03.2025**

Proceedings:

1. Welcome Note:

Dr. Gracy Theresa initiated the meeting by welcoming the chairpersons and attendees. She briefed the members about the importance of Women's Day and the objective of organizing a meaningful and engaging event.

2. Review

The preliminary agenda for the Women's Day program was presented to the committee for discussion. The agenda included the welcome dance, addresses by dignitaries, keynote speech, prize distribution, and cultural events.

3. Suggestions & Modifications:

- Inclusion of a Welcome Dance featuring students from all departments.
- Confirmation of chief guest: **Ms. Maya Sreekumar**, VP – HR, Cognizant.
- Allocation of time slots for prize distribution and student performances.
- Finalization of Vote of Thanks to be delivered by **Dr. B. Bhuvaneshwari**.

4. Chairperson's

Remarks:

The chairman appreciated the efforts of the organizing team. They emphasized the importance of conducting the event smoothly and ensuring student and faculty involvement in all segments.

5. Conclusion:

The final agenda for the Women's Day Celebration on 07.03.2025 was approved unanimously. Responsibilities were delegated, and the organizing team agreed to meet again on 06.03.2025 for a rehearsal and final check.

Sudh
7/3/2025
(Dr. S. Selvi)

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WOMEN WELFARE COMMITTEE

MINUTES OF MEETING

2023-2024

MINUTES OF MEETING

Title: Awareness Programme on Safety for Girl Students

Date: 20.12.2023

Venue: Meeting Hall, Administrative Block, PEC.

A meeting was convened to organize and conduct an **Awareness Programme on Safety for Girl Students** with the objective of promoting safety awareness and empowering female students with knowledge on personal security.

The programme was successfully conducted on **20th December 2023** at the campus. The resource person, **Mr. Manoj Kumar S., IPS**, from the **Chennai Egmore Police Commissionerate**, delivered an insightful session addressing key aspects of safety and security for girl students.

Key Points Discussed:

- Importance of personal safety and awareness
- Precautionary measures to be followed in public and private spaces
- Handling emergency situations and seeking help
- Awareness about cyber safety and harassment issues
- Legal provisions and support systems available for women

The session was highly interactive, with students actively participating and raising queries related to safety concerns. The resource person provided practical guidance and real-life examples to help students understand safety measures effectively. The programme created awareness and instilled confidence among the participants to handle challenging situations.

The meeting concluded with a vote of thanks, expressing sincere gratitude to the resource person and all participants for their active involvement.

S.No	Name	Position	Category	Sign
1	Dr. M. Mageswari	Prof & HOD / CIVIL	Chairman	M. Mageswari
2	Dr. S. Selvi	HOD / EEE	Member	Dr. S. Selvi
3	Ms. N. Rachana	III Year CSE	Member	Ms. N. Rachana
4	Ms. K.V. Nikhitha	II Year CSE	Member	Ms. K.V. Nikhitha
5	Ms. T. Aswathani	I Year EEE	Member	Ms. T. Aswathani
6	Ms. R. Anoo	IV Year AI&DS	Member	Ms. R. Anoo
7	Ms. C. Silamboli	I Year CSBS	Member	Ms. C. Silamboli
8	Ms. J.R. Nikkitha	I Year CSBS	Member	Ms. J.R. Nikkitha
9	Ms. J. Daisy Jenita	I Year MBA	Member	Ms. J. Daisy Jenita

M. Mageswari

Coordinator

Women's Welfare Committee

(Dr. M. MAGESWARI)

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WOMEN WELFARE COMMITTEE

MINUTES OF MEETING

2022-2023

EVENT REPORT ON AWARENESS PROGRAMME ON SAFETY AND KAVALAN APP

MINUTES OF MEETING

Title: Awareness Programme on Safety and Kavalan App

Date: 06.03.2023

Venue: Auditorium, PEC.

A meeting was convened to organize an **Awareness Programme on Safety for Students**, with a focus on digital safety initiatives and emergency support systems. The programme was successfully conducted on **06th March 2023** at the campus.

The **resource person, Inspector from Poonamallee Police Station**, addressed the students and emphasized the importance of personal safety and the role of technology in emergency situations.

- Importance of safety awareness among students
- Introduction to the **Kavalan App** for emergency assistance
- Demonstration of how to use the Kavalan mobile application
- Steps to seek immediate police help using the app
- General safety precautions for students

During the session, the Inspector **distributed pamphlets of the Kavalan App** to students and explained its features in detail. Students were encouraged to install and use the app for their safety. The programme was interactive, and students actively participated by asking questions and clarifying their doubts. The meeting concluded with a vote of thanks, expressing gratitude to the police department and all participants for their valuable contribution.

S.No	Name	Position	Category	Sign
1	Dr. M. Mageswari	Prof & HOD / CIVIL	Chairman	M. Mageswari
2	Dr. S. Selvi	HOD / EEE	Member	Selvi
3	Ms. V. Chithra	II Year CSE	Member	Chithra
4	Ms. K. Nila	III Year IT	Member	Nila
5	Ms. A. Jenniffer	I Year EEE	Member	Jenniffer
6	Ms. R. Anoo	III Year AI&DS	Member	Anoo
7	Ms. J. N. Roopa	I Year ECE	Member	Roopa
8	Ms. R. Deepa	II Year AIML	Member	Deepa
9	Ms. N. D. Uma Devi	I Year MBA	Member	Uma Devi

M. Mageswari

Coordinator

(Dr. M. MAGESWARII)